

**SCOUTS AUSTRALIA  
NEW SOUTH WALES BRANCH**

**STATE MINDARI**

Meeting held 10<sup>th</sup> & 11 September 2011  
At Pennant Hills Scout Centre  
Pennant Hills

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**MINUTES**

**1. OPENING – WELCOME, INTRODUCTIONS.**

The Chair welcomed the members of the Mindari to the meeting, and special welcome to the new member – Ian Petty. Congratulations to all recipients of World Scout Awards! Bravo!

**Present:** Phil Crutchley, Gail Paddison (Scribe), Chris Chapman, Craig Bindolf (SC&T), Charles Turner, Wayne Finch (SNR), Ray Read (Hume), Robin Garrett (GWS), Lindsey Jeffs, Peter Jamieson (SM), and Tom Kay (NW), Colin Willis (TGW), Ian Petty (Riverina), Graham Richards (NC), and Bill Brown (H&C).

**Apologies:** Nil

**Visitors:** Warren Goodall, Alan Lidbetter, Debbie Lidbetter, Randall Jones, Jan Goodall.

**2. MINUTES OF PREVIOUS MINDARI JUNE 18/ 19 2011**

Minutes from the State Mindari meeting held on 18<sup>th</sup> and 19<sup>th</sup> June 2011 were moved and adopted as a true and correct record.

Moved: R Read Seconded: L Jeffs. Carried.

**3. ACTIONS AND MATTERS ARISING FROM PREVIOUS MINUTES**

The following actions for completion were recorded in the Minutes of the June 2011 Mindari;

<b>Item No.</b>	<b>Issue(s)</b>	<b>Discussion/Decision</b>	<b>Action/Resolution</b>
3.1	State Rally Venue to be reviewed.	Review of site not done	<b>PHIL/LINDSEY/RAY</b> Not Happening Closed
3.2	Patrol DVD		<b>PHIL</b> Ian needs one. They are available from national Office. ? Cost. <b>CLOSED</b>
3.3	Quality Of Scout Section Leaders	Phil presented again at CCC and a feedback session from RC's – only one region had seriously looked at the issue – SNR. All RC's will be given report format and will be required to report each CCC. Doug will be pursuing this.	<b>PHIL</b> Concern remains re experience of SL going into AJ2013 Hume region also looking at issue. <b>ONGOING.</b>
3.4	Roll Out of RSYC and DSYC	Continuing. SN, SM, TGW, NW, GWS and H&C have all held RYC this year. Difficulties discussed.	<b>All RCS</b> Please encourage roll out of SYC in your districts/ regions. Please watch terminology. <b>ONGOING</b>
3.5	Scouts attending	Phil investigated – BSLC	<b>PHIL</b>

	Cuborees. Issues surrounding identifying scouts who have completed BSLC.	recorded on MIS – Can be recorded in the training section of the MIS This is straight data entry from a nominal roll.  R Read has questioned how that works – SL to maintain a nominal roll from course. Currently there is no leadership project to be completed. This is to change.	Can be added on MIS under Training Record. Need Course Nominal Roll with Membership Number and Scouts Name. Criteria on Back of roll with Course Leader, Criteria, Date and Venue. Has not proceeded yet! <b>CHRIS/PHIL</b> Action – change on patrol tent the need for after course activity requirement to BSL
3.6	White Cord Criteria – per National criteria	SSYC considered National Criteria too lax	<b>PHIL /GAIL</b> SSYC may need to present argument to National re Criteria White Cord
3.7	ASM session notes to be written for the BSLC	Ray is currently writing a session for ASM – can go through his RSYC – can pass to SSYC for approval Discussions ensued re :- Issues relating to why scouts are not completing Adventurer level – is this a quality leader issue??  Is it worth researching Adventurer Level barriers in all regions?	<b>RAY</b> progressing. To stay as ASM project without incorporating Adventurer level Will be ready for SSYC in November.  <b>There is a need to educate scout leaders in understanding and applying the badgework requirements.</b>  Banned walks in NSW for Adventurer level hikes – Six Foot Track, Coastal walk in Royal National Park.
3.8	State Rally		See Item 7.1
3.9	State scout Operational Plan and Reporting documents	All changes have been adopted	FYI
3.10	Kokoda Trail	Progressing well there are currently 15 people	FYI

#### 4. REGIONAL REPORTS.

The circulated reports were received from All Regions

Item No.	Issue(s)	Discussion/Decision	Action/Resolution
4.1	Syd North	Report as tabled. Needing support and ideas re keeping SYC running. AJ2013 Attendance criteria ?Gliding activities have ceased	FYI Scoutsafe committee – removal of activities – Phil to take to CCC
4.2	SM	Still having difficulty in getting district SYC's off the ground, a combination of apathy and resistance from both youth and leaders.	Lindsay moving on to RC Youth Programs and spearheading the Quality Leadership work for SM

4.3	<b>GWS</b>	Good Rally turnout and performance RSYC not going well as he would like – looking for a 2 <sup>nd</sup> mentor. Poor response from leaders for State Jamborette	FYI
4.4	<b>H&amp;C</b>	Age requirements for AJ2013 Numbers down. Region roadshow and Jamboree roadshow in the process at present. State Rally well attended. Dual Role DSL/SL trial	FYI <a href="#">Age Criteria will not be changed as it is a National requirement which is set well in advance (3 years).</a>
4.5	<b>NC</b>	SYC possibly getting started Brunswick Heads restarting Region Rally multiple critical issues relating to suboptimal management. For close supervision	Region Rally Issues Fire Safety Camp Hygiene Camp rules <a href="#">State Executive to Observe.</a>
4.6	<b>NW</b>	March 17-18 Scout Training and instruction Narrabri Rifle Range. Jamboree Presentations in progress DSL x1 No DSYC happening New SSYC mentor Non attendance of SL's at Mindaris an issue	<a href="#">State Mindari to provide support.</a>
4.7	<b>Hume</b>	Report as tabled DSL issue discussed State Rally Badges	FYI
4.8	<b>Riverina</b>	Lacking leader mentors and experienced leaders. Lacking ability to run adventurous activities due to the above. Effective communication a problem. Yanco Scout troop will probably fold due to retirement of leader.	FYI New RC – Peter John on leave. Need details  <a href="#">November 19<sup>th</sup> regional Mindari – Phil keen to attend.</a>
4.9	<b>SC&amp;T</b>	Good performance and turnout at State Rally SYC – now have a PL excited and keen to get up and running 4 Activities for Jamborette plus 3 activities for Cub Day.	FYI
4.10	<b>TGW</b>	Youth Numbers increasing Leader numbers down State Rally – great success. BSL cancelled due to lack of numbers – both youth and leaders Districts re-established 5 districts. Currently namesake only. Regional SYC meetings whenever there is a regional gathering.	FYI <a href="#">New Regional Team now in place.</a>  <a href="#">New RC – need contact details</a>

		Poor response to Jamborette requests.	
4.11	<b>Lones</b>	No Representation/ No Report	

5. **ACTIVITY POLICY PRESENTATION** Warren Goodall

<b>Item No.</b>	<b>Issue(s)</b>	<b>Discussion/Decision</b>	<b>Action/Resolution</b>
5.1	Current Activity policy and its application and relationships to the award system	As per presentation	FYI

6. **STATE SCOUT YOUTH COUNCIL**

<b>Item No.</b>	<b>Issue(s)</b>	<b>Discussion/Decision</b>	<b>Action/Resolution</b>
6.1	State Rally SSYC	Well attended and good discussion. Minutes are still pending from Vaughn Ownership of forum Discussion re adding SYC to agendas of all troop councils	White Cord Criteria <b>28 participants</b> <b>Mentors (/Tom/Ayla)</b>
6.2	SSYC November Mt Keira Scout Camp <b>26/27<sup>th</sup> November 2011</b>	Elected Reps names and contact details by 24 <sup>th</sup> October. Need Mentors to attend as well.	<b>ALL RCS to action.</b>
6.3	SSYC <b><u>Nov 2010 Recommendations</u></b> White Cord ✓ Rally Theme ✓ Broader knowledge of ASM - session for BSLC ✓ Troop Council Contacts for neighbouring troops and district leaders PL and SL training Facebook page SYC Badge SYC Shirt		<b>ALL RCS to progress troop council</b>  <b>SYC badge to be ready for November – Gail to action</b>  <b>SYC – video of council in action.</b>

7. **PAST STATE EVENTS**

<b>Item No.</b>	<b>Issue(s)</b>	<b>Discussion/Decision</b>	<b>Action/Resolution</b>
7.1	State Rally Review  RAC1 – Good Reports HQ some staff issues to be addressed. RAC2 – Finding Patrols at night. Need to have a system to identify patrols in their tents. Questionable menus of some patrols Leaders moving from RAC to RAC Brand new gear – not knowing how to use	Comments  HQ Staff inappropriate behaviour and information dispersal Aim to have designated camping areas on RACS with Patrol numbers clearly marked.  Poor Preparation re menus and food choices – some debate in SM as leaders felt disadvantaged not being able to go around and look at other activities.	All RCS <b>Actions</b> HQ Staff System administration security <b>Most issues come back to leader training</b>  Suggested menu to be included in Rally Manual and PL information pack Follow up poor menu /cooking method with troop's SL

	<p>RAC 3 – Buses access to site when needed</p> <p>RAC 4 – Good Weekend. One security issue regarding theft of leaders gear.</p> <p>Hot water not available on all RACS.</p> <p>Scouts complaining re RACS that have no grates on open fires.</p> <p>RAC 5 – Disappointed in a few patrols that completed only 5-6 activities all weekend.</p>	<p>Buses moved up ready to pack and go – this allows far off regions to leave promptly.</p> <p>Issue regarding cost to visitors – leaders were charged \$20</p> <p>Male Venturers visiting</p> <p>Female Scouts issues. Far less visitors this year.</p> <p>Hot water not available on all RACS.</p> <p>No firewood available until Saturday evening</p>	<p><b>Chris to review</b></p> <p>Issue regarding cost to visitors – day helpers were charged \$20</p> <p><u>Event Issues</u></p> <p>Cost of Day visitors (free)</p> <p>Traffic Control – pleased to see people adhered to rules</p> <p>Rally Manual well received. For annual revision. Will be kept on <a href="http://www.patroltent.com">www.patroltent.com</a></p>
7.2	SSYC (State Rally)		See Item6.

## 8. ADVANCED SCOUT LEADERSHIP COURSE

Item No.	Issue(s)	Discussion/Decision	Action/Resolution
8.1	Advanced Scout Leadership Course	<p>Team</p> <p>Accommodation</p> <p>Troops</p> <p>Saturday/Sunday</p> <p>Program</p> <p>Community Service</p> <p>Outdoor camping</p>	<p>Possible bus available for transporting of scouts around</p> <p>Gail to notify Craig of numbers by 28<sup>th</sup> September.</p>

## 9. STATE JAMBORETTE 2011

Item No.	Issue(s)	Discussion/Decision	Action/Resolution
9.1	State Jamborette 2011	Very disappointed in lack of support from the Mindari	
9.2	<p><b>Activities</b></p> <p>SCT 4 onsite activities/3 cub activities. Terry Jackson to do the Scouts Own – in Amphitheatre</p> <p>HUME 1 Activity</p> <p>Riverina 2 Activities</p> <p>GWS 1 definite? 2 ?Tower of Power</p> <p>SMR 4 Activities</p> <p>SNR No activities - 2 leaders can help</p> <p>H&amp;C No Activities</p> <p>NW No Activities</p> <p>TGW No Activities</p> <p>NC No Activities</p> <p>Water Slide</p> <p>Horizontal Bungee</p> <p>Deans Buses will operate</p> <p>Shuttle service for offsite activities.</p> <p>First Aid team in Place</p> <p>Night activities still being finalised</p> <p>Offsite Activities</p>	<p>Need to fill 15 ½ hours on onsite activities</p> <p>Venturers Offsite activity – Off to watch footie final at Hellenic Club. Bus to and from.</p> <p>SC&amp;T providing Admin services.</p> <p>Jamborette award has been organised.</p> <p>Seeking approval for</p> <p>Jamborette Badge can be worn on uniform for 12 months.</p> <p>Advance Parties 9am Friday</p> <p>Troops can come in at 3pm Friday</p> <p>Local troops will do offsite activities on Saturday</p> <p>Distance troops will do Offsite activities on Sunday.</p>	<p>FYI</p> <p>Feedback from Regions unable to attend – SNR response to criticism</p> <p>Lateness of information</p> <p>Lateness of fee</p> <p>Notification\$70</p>

	War Memorial National Zoo National Museum		
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**10. AJ 2013 JAMBOREE UPDATE**

<b>Item No.</b>	<b>Issue(s)</b>	<b>Discussion/Decision</b>	<b>Action/Resolution</b>
10.1	Executive Team Members	CL – Phil Crutchley Deputy CL – David Marston Marketing – Bel Francis Welfare – Jill Pretty Deb Lidbetter – Executive Officer Alan Lidbetter – Transport Director Randall Jones – Camping Director Finance Director – Chris Chapman	
10.2	Review of the JOC Meeting (Brisbane)	Organising Committee running very well. Marketing and communications overview Style guide available – see CC Posters, Wrist Bands DVD's have been distributed Website is operational – register for the Newsletter, log onto Facebook Fan page PR team is not an outside company. Communications – Stephen Hughes Jambassador Program 150 people to be asked to promote Jamboree Media Liaison Personnel – will be preparing media releases for local media and distributing. Will follow-up with storylines and photo opportunities pre, during and post event. Future Scout Day and visitor day – All people onsite for the day will receive Jambucks. Future Scout Day will require pre-registration. Possibly stretching Visitors days to 3 days. Partnership Packages launched Sept 2011.	
	Program	Director - Paul Marnane Offsite Activities from 7.30 am Every patrol going offsite must have a line leader with them (esp. Love it and Soak it Activities) No free time on the program Every Patrol has their own individual program timetable	<b>Sample AJ2013 One Troop Program Matrix to be sent out Move out is Jan 13 10am – 12pm</b>

		<p>Duty Patrol activities have altered timetables to allow for completion of duty activities. Will be very busy and will be extremely tired. Some offsite activities will not get back to camp until 9pm at night. Offsite Activities scouts are fed offsite – they will not be taking food packs with them. May need to take fruit/ snacks water with them.</p> <p>Activities on the buses BBQ dinner on the beach Independent Travellers will be assembled offsite and shuttled in AFTER the contingent has moved in.</p> <p>On site Activities (Duty Patrol 9-11, 1.30 – 3.30pm) Six Onsite Activity Zones (8.30 – 11.30am, 1.30 – 4.30pm) Market Day Troop Based activities All Venturers attending AJ13 will be used to Staff the Enduro site.</p>	
	Sites and Services	<p>Mostly all now in place Sullage – One per 6 sites Screens are screwed in. Sewage – all plumbed to park sewage system</p> <p><b>Water Quota – 80 litres per person per day.</b></p> <p>Wheelie bins located next to sullage pits – replaced daily at 0530hrs</p> <p>Electrical Infrastructure IT Network – Secure Wireless mesh network to all areas Contingents will have separate VLans Emergency voice interrupt Radio Systems discussed Buildings – Tender Documents currently in process.</p>	<b>FYI</b>
	Health Services First Aid and Welfare	<p>Similar team to Aj2010 Will be set up in Basketball Stadium. Expecting to see 5000+ to seek first Aid, 2000+ will need to see a Doctor or a Nurse. Triage and referral centre only. If needing Hospital care will be sent offsite. FAP both onsite and offsite will be manned by St John Ambulance (staffed by qualified volunteers) for consistency of protocols.</p>	<p><b>FYI</b> <b>Suggest all Scouts and Leaders attending AJ2013 have Medical Fund coverage for Ambulance.</b> <b>If a NSW scout requires an ambulance transfer – a bill will be sent to parents.</b></p> <p><b>Contingent Leader is still responsible for notifying parents of</b></p>

		<p>Will be bulk billing eligible patients.  Pharmacy will be onsite for common generic medications. Prescriptions can be filled in Maryborough.  First Aid starts in the troop line, referring if injury is outside scope of experience or knowledge.  Hospital will not handle chronic disease management, preventative care  Restricted drugs, etc.  Ensure Scouts on long-term medication for Asthma, ADHD, Autism, and Asperger's etc. continue on the medication for the entire term of the Jamboree. i.e. no 'drug holiday'  CWL training probably Sept 2012  JTL Handbook to be updated</p>	<p><b>issues regarding medical &amp; welfare issues.</b></p> <p><b>MUST ENSURE ALL SCOUTS MEDICAL INFORMATION IS ON THE APPLICATION FORM.</b></p>
10.4	<p><b>Application Process</b></p> <p>Eligibility Criteria is on the front page of the Application Page. Region Contact People and contact numbers also on front application page.  Second Page has payment schedule for all fees.</p> <p>Contingent Mobile Phone will be with Debbie Lidbetter.</p>	<p>Overview of Application system from AJ2013 Site  If Scout logs into system to register – and is not on the MIS – will not be able to progress with application  Database checking system for eligibility discussed  Date of birth verification in disputed cases  Weekly Application Reports will be sent to RCS by CC.  Weekly Statistic Reports for your region reports will also be sent to each RCS.</p> <p>Court Orders regarding custody conditions must accompany applications in sealed envelopes.  Use Group Cheques  Do not journalise payments  Applications WILL CLOSE AUGUST 31 2012</p> <p>WITHDRAWL SYSTEM has changed. Please see stick for new details. FEES APPLY.</p> <p>NO SUBSTITUTES WILL BE ACCEPTED.</p> <p>Independent Travel forms are on the Stick. Issue as you are asked. Do not publish. They are subject to Contingent</p>	<p><b>See Stick for details. November 1<sup>st</sup> 2011 Applications System goes Live</b>  Applications WILL CLOSE AUGUST 31 2012. This is hardwired. There will be no EXCEPTIONS.</p> <p><b>On Application Initial – has logged in Submitted – are in the system and you will see full details on weekly reports.</b></p> <p><b>JOC System reports – Will cover this next meeting</b>  Please send Applications through frequently i.e. – as they are submitted, rather than in large bunches. Use cover page as per Stick. Can be done manually or use Excel.</p> <p><b>Please discourage Independent Travel.</b>  There is no reduction in fees for Independent</p>

		Leader Approval.	travellers. Applications for Independent Travellers CLOSE August 31 <sup>st</sup> 2012.
10.5	Inexperienced Scout Assessments	Deferred.	<b>Will be discussed next meeting.</b>
10.6	NSW Fee (Jamboree/Contingent/Transport)	SCOUT FEES \$1495 in total Leader and Rover \$1095 Junior Service Leader \$1130	<b>Fees are not to be itemised, as this will affect the private ruling from the ATO on GST.</b>
10.8	Transport	Tenders for coaches now complete. 4 Companies will supply all. Will have Staging areas with meals supplied at staging points. Staging points still being finalised. Will be strict rules for coaches to abide by. Alan will work with each region to ensure best fit. Need for comply fit fatigue management for Coach Drivers Troops also carrying complete troops as well as Service Leaders and Venturers NSW Contingent Troops equipment will be insured for transport and time on site.	<b>FYI NO GAS BOTTLES to be taken on BUSES, NO GAS BOTTLES to be packed in PALLICONS Will have 2 Double PALLICONS per Troop. (4.9 cubic metres)  Troops will have to pack their chairs and tables in their pallicons.  NO GAS LAMPS</b>
10.9	Camping	No SUBCAMPS – they will be referred to as Campgrounds Each themed. More info later Awards for efforts to adhere and operate in the nature of the theme Details on stick. Site Layout discussed Leaders Camp Discussed Site will be pegged out as per Digital Model Camp ground awards – will be complimentary to any award system in place by Contingents. Areas of assessment will be around Health and Safety. Will be positive reinforcement based. Campground Awards will include use of theme, gateway, Letterbox, and best use of resources. Cleaning will be managed by Camping Team as discussed. No contractors being used.	<b>NO WATER PISTOLS</b>
	Logistics Catering, Procurement, Distribution and Special Diets	Central Distribution hub “The Shed” Catering – hub to campground stores – to troops <b>All Contingents to identify and</b>	<b>NSW will organise Birthday cakes for NSW scouts  Starter Packs</b>

	<b>Visitors Days Sat 5, Sun 6, Mon 7 January</b>	<p><b>Advise “Authorising Officer”</b>  Delivery will require signature  Special Diets Coordination Team  Not Supplying Birthday Cakes  Items Ordered through Stores will require 50% deposit. Full payment on receipt.  Menu looks good with variety and lots of salad! Lol  Plastic Crates and Eskies supplied  Troops will need trek carts  SAFE TRANS - Traffic Flow Map shown – Bus drop off zones for buses.  GATE C - 24hr Security Post  There will be long-term parking for vehicles and trailers. NO TRAILERS ON SITE. NO car movements after 31<sup>st</sup> December.  NO ID – NO ENTRY.  Off site parking with shuttle buses. No onsite parking for visitors  Outside these days contingents will have to authorise visitors.  Car Parking on streets will attract a Tow by QLD Police and an investigation.</p>	<p><b>2 x 20 litre Coolers Eskies</b>  <b>Crates Must be returned at end of AJ13.</b></p> <p><b>Special Diets Must have a Medical Report, not just a doctor’s certificate.</b></p>
10.10	Badge Design	<p>Draft of Badge shown  Kookaburra thumbing a ride  Footprints – we are walking on up to Maryborough  Kookaburra will appear on all sorts of promotional material for the AJ2013.</p>	<b>FYI</b>

## **11. GENERAL BUSINESS**

<b>Item No.</b>	<b>Issue(s)</b>	<b>Discussion/Decision</b>	<b>Action/Resolution</b>
13.1	A1 Forms	<p>In RR A1 forms go straight to Region Office with no communication.  Recommendation – Ian request leaders send a copy of A1 to him to ensure all parties are aware of activities.</p>	<b>Ian Petty</b> <b>FYI</b>
13.2	Changes to A1	<p>Be aware of upcoming changes to A1 form. Will remain a 3 page document. Not yet finalised.</p>	<b>FYI</b>
13.3	Lack of Commitment re Jamborette Activities	Discussed	<b>Peter Jamieson</b> <b>See Item 9</b>
13.4	Quality Scouting Awards Variety of standards, considered to be unachievable. Region Based, not section	<p>Criteria to achieve awards disadvantage smaller groups and troops.  Needs to be made more</p>	<b>Ray Read</b> <b>What is unfair?</b> <b>What needs to be changed?</b>

	based.	equitable. Scout Section encourages Desirable Standards. Mindari at State level has minimal input into Quality Scouting Awards.	<a href="#">Phil to Progress this.</a> <a href="#">ONGOING</a>
13.5	E- Learning Changes	Has removed substantial sessions from the e-learning and replaced in Basic First Aid Map and Compass and GPS Construction Record Forms and Insurance Trying to remove PowerPoint presentations- and complete sessions in hands on training National Profile Update – RTO status changes. Trainers must do 4 weeks running a troop per year and attend a residential weekend (i.e. go camping with youth members!!!!). If trainer does not have current competency – cannot be a member of the training team.	<a href="#">Margaret Crawford</a> <a href="#">We all have access to the E-learning – if you are unsure – contact Phil</a>
13.6	NYC Applications for next year now open	Close Friday November 18 <sup>th</sup> 2011	<a href="#">Please circulate attached application</a>
13.7	Lindsay Jeffs	Good bye and thank you to Lindsay for all his hard work and enthusiasm on the Mindari over the last 8 years. Lindsay is moving on to RC Youth Programs in South Met Region. Best of luck for the future!	<a href="#">BRAVO!</a>

## **12. CLOSE AND NEXT MEETING**

Next Meeting to be held 11 & 12 February 2012 commencing 0830hrs.  
Pennant Hill Scout Centre

### **Distribution**

State Mindari Members  
Chief Commissioner  
State Commissioners - Program Delivery Team  
State Commissioners – Program Support Team  
Regional Commissioners

Dates for State Rally 3<sup>rd</sup> – 5<sup>th</sup> August 2012

Dates for SSYC August 4<sup>th</sup> and November???? 17 & 18<sup>th</sup> November 2012 ? Glenrock

??? Dates for ASLC April 21 & 22 and September 22& 23 2012

2012 Mindari weekends – Saturday Mindari Business, Sunday Will be Contingent Meetings involving all Mindari Members, CWLS, RLL's and the Contingent Executive team